

## Curriculum Vitae

### CONTACTS

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NAME/SURNAME: \_\_\_\_\_ **Elvin BAGHIRZADEH**  
 DATE OF BIRTH: \_\_\_\_\_ 05 JUNE 1988  
 PLACE OF BIRTH: \_\_\_\_\_ Baku, Azerbaijan  
 MARITAL STATUS: \_\_\_\_\_ Married  
 NATIONALITY: \_\_\_\_\_ Azerbaijani

### EDUCATION

2014-2016 Azerbaijan State Economic University (Master-MBA)  
 Faculty: **MBA** Profession: **Management**

2006 - 2011 QAFQAZ University (Bachelor)  
 Faculty: **Engineering** Profession: **Industrial Engineering**

1999 - 2006 Turkish lyceum (Türkiye Diyanet Vakfi BTL)

1995 - 1999 Secondary school No 286

### COURSES

AutoCAD course - SOFTLINE (AUTODESK certificated)  
 Language course - FONO, AMEC Internal English Course (Advanced level)  
 Computer course - QLOBUS

### LANGUAGE SKILLS

Languages	Speaking	Understanding	Writing	Reading
Azerbaijani	NATIVE	NATIVE	NATIVE	NATIVE
English	FLUENT	FLUENT	FLUENT	FLUENT
Russian	GOOD	FLUENT	GOOD	FLUENT
Turkish	FLUENT	FLUENT	FLUENT	FLUENT

### SOFTWARE

Microsoft Office Programs: (Word, Excel, Access, Power Point, Outlook),  
**AutoCAD**, MS Project, Promodel

### SOCIAL ACTIVITIES

Member of **Industrial engineering** club in Qafqaz University(2007-2010)  
**Financial manager** in **Cinema** club in Qafqaz University(2009)  
 Active member of **CES (Caspian Engineering Society)** (2008-2009)  
 Active member of **AIIESEC Azerbaijan (International S.O.)**(2009)  
**Local Committee President** in AIIESEC Azerbaijan **LC Baku** (2010)

### INTERESTS

*Sport, reading, languages, play guitar*

EMPLOYMENT HISTORY	<p>– <b>2013 (February-Present) - AMEC LLC "Process Designer"</b>  <i>*Produce high quality diagrams and drawings conforming to client requirements, leading to "as-built" status. Comply with company quality control assurance requirements applicable to draughting function. As-built draughting of P&amp;IDs using AutoCAD.</i></p>
	<p>– <b>2013(January-June) - "VISION" educational center "AUTOCAD teacher"</b></p>
	<p>– <b>2013 (January-February) - CIDC LLC "Project Designer"</b>  <i>*To create the database of all received designs from engineering company, to have overall responsibility for the project and design documentation.</i></p>
	<p>– <b>2011 (January-June) - PASHA CONSTRUCTION "Draftsman"</b>  <i>*To work on the drawings: "Shuvalan Park", Port Baku Residence", "Port Baku Tower" and make the "as built" version, prepare the list of data 2013</i></p>
	<p>– <b>2010 (August-September) - CEEDer and Volunteer in Ukraine (AIESEC)</b>  <i>*To organize English lessons for children in Lugansk, to carry out 2 days' exhibition named "I love Eco" with the participations of Europeans in Kharkov, and to work in AIESEC Odessa as a volunteer</i></p>
	<p>– <b>2010 (July) - AzKompozit (practice)</b>  <i>*To take part in a production process of composite pipes</i></p>
	<p>– <b>2009(June) - Delron Electronics in Turkey (practice)</b>  <i>*To take part in a production process of microchip and work in a joining part 2</i></p>
	<p>– <b>2008 (June-August) - Coca-Cola Company - expeditor</b>  <i>*To analyze the order quantity and logistic documentation and distribution of product</i></p>
CERTIFICATES	<p># Certificate for <b>AutoCAD 2012/2013: Level I (Essentials)</b> from AUTODESK  # Certificate for <b>AutoCAD 2012/2013: Level II (Intermediate)</b> from AUTODESK  # Certificate for <b>"Translation of Mathlap applications for Android Devices"</b> from MATHLAP APPS  # Certificate for <b>"Process management"</b> from Qafqaz University  # Certificate for <b>ISO 9001:2008 QUALITY CONTROL SYSTEM</b> from Qafqaz University  # Certificate for <b>"Body language and communication techniques"</b> from Qafqaz University  # Certificate gained for the 2nd place in the regional Olympic competition for <b>Mathematics, Geography and the Azerbaijani language</b> in Western University  # Certificate from <b>English language</b> course Fono  # <b>Lyceum award</b> for active participation</p>
ADDITIONAL INFORMATION	<p>Military service period - 2011-2012  <b>Driving license - BC</b></p>
REFERENCES	<p>Yadullah BABAYEV – Qafqaz University (Azerbaijan)  +994 55 250 88 25 ▫ yadullah@yahoo.com</p>
	<p>Alex APETREI – AIESEC Azerbaijan MCP (Romania)  +994 55 259 52 05 ▫ dapac.aiesec@gmail.com</p>
	<p>Markus GROLL– Pasha Construction CAFM manager (Germany)  +994 50 280 90 21 ▫ Markus.Groll@pbt.az</p>